

Bar stock count sheet

Free from **weight.co.za**

Venue	Date	Counted by
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[illegible]

Open bottle: how full is it, in tenths? Half full is 0.5. With more than one open bottle of a product, add the tenths together ($0.4 + 0.7 = 1.1$). The shaded column is worked out by hand.

How to use this sheet

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Each stock take

- 1 Fill in the venue, date and who counted. Write each product once, with its bottle size in millilitres.
- 2 Count the sealed bottles and write the number in the Unopened bottles column.
- 3 Look at each open bottle and estimate how full it is in tenths. Write it in the Open bottle column (0.4 is four tenths full).
- 4 Add the two for the total bottles on hand. That is your closing stock.

Then work out what was used

- 5 Used (bottles) = opening stock + received - closing stock.
- 6 Used (tots) = used bottles x bottle size / tot size. A 750 ml bottle is 30 tots at 25 ml.
- 7 Variance (tots) = used - sold on the till. A positive number means more stock left the bar than the till explains.
- 8 Variance value = variance in tots x cost per tot, where cost per tot = cost per bottle / tots per bottle.

Tot size: 25 ml is the usual South African tot. For a US 1.5 oz pour use 44 ml. Use the same tot size for every product.

Worked example: a 750 ml bottle of vodka

Opening stock + received: 4 + 6 bottles	10 bottles
Closing count: 2 sealed + one open bottle at 0.5	2.5 bottles
Used: 10 - 2.5	7.5 bottles
Used in tots: 7.5 x 750 ml / 25 ml	225 tots
Sold on the till	216 tots
Variance: 225 - 216	9 tots
Cost per tot: 240 per bottle / 30 tots	8 per tot
Variance value: 9 x 8	72

Weightit weighs each open bottle on a Bluetooth scale and works out the tots for you, then sets them against your POS sales. See weightit.co.za.

Variance sheet

Period from _____ to _____ Tot size (ml) _____ Currency _____

Product	Bottle size (ml)	Opening stock (bottles)	Received (bottles)	Closing stock (bottles)	Used (bottles)	Used (tots)	Sold on till (tots)	Variance (tots)	Cost per bottle	Variance value